



# Jennifer West

 Paralegal

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🐦 @millernashllp

**“I consistently strive to provide knowledgeable, timely, and accurate solutions for our client’s needs. My extensive experience in handling complex transactions with patience, understanding, and responsiveness uniquely positions me to be a valued resource for our clients.”**

Jennifer West is a paralegal supporting the firm’s real estate team, bringing more than 25 years of industry experience to assist clients with their legal needs. Her work has extended to analyzing purchase and sale agreements, title reports, surveys, settlement statements, and lease agreements—which includes the preparation of abstracts, estoppels, and subordinations. Jennifer helps guide clients through the real estate acquisition or disposition process, including finalizing all closing requirements. She has strong relationships with title and escrow officers at the major title insurance companies.

Jennifer previously worked with a life insurance company lender where she helped coordinate and direct the loan closing of \$1.2 billion annual allocations and closed 12-15 conventional commercial real estate loans nationally each month. She was responsible for all legal risk analysis and final legal approval on transactional closings and acted as the sole liaison to outside counsel on all legal matters.

## Professional Activities

- CREW Portland (Women in Commercial Real Estate)
  - Member, 2014-present
  - Awards Committee, chair, 2016-2018
  - Board secretary, 2018-2019
  - CorksCREW Committee, member, 2014-2019
  - Transaction of the Year Award (while working with Lawyers Title), 2018

## Personal Activities

Jennifer enjoys spending time at the beach with her family and one-year-old Australian Labradoodle.

## Education

Paralegal Certificate,  
American Institute for  
Paralegal Studies, Inc.

B.S., Warner Pacific  
University, business  
administration

Associate Degree, Mt.  
Hood Community College